



The 8th Annual Queen of Peace Dinner & Auction
 Friday, November 16, 2007

Sponsored by the QP School & Family Association

**PLEASE RETURN VOLUNTEER FORM
 WITH REGISTRATION MATERIALS**

Volunteering for the auction is a great way to help the school and meet other QP families. Your help will make this event successful and contribute to the tradition of our excellent Catholic education. Please fill in the requested information below. Initial all areas of interest so we can direct your support where there is greatest need. The more volunteers, the lighter the load!

Name of parent _____ Phone _____

Email _____

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Email _____

Before the Auction *Parent initials*

Solicit Donations _____

Pick Up Auction Items _____

Event Ticket Sales _____

Publicity - scheduling _____

Publicity - announcements _____

Parish Mailing _____

Misc. Art & Design Work _____

Raffle Ticket Sales _____

Food Coordinator _____

QP IDOL Production *Parent initials*

Idol Contestant (Yes-Singer!) _____

Audio Assistant _____

Lighting Assistant _____

Stage Props & Design _____

Rehearsal Coordinator _____

Production Assistant _____

Auction Set Up – Friday, November 16th

Decorations _____

Auction Item Display & Decor _____ 8-10 am

Auction Item Display & Decor _____ 10-noon

Food/Bar Set-up & Decor _____ 12-2 pm

Registration set-up _____ 1-3 pm

Auction Fridays 9/21/07 – 11/09/07

I am often available on
Fridays - 8:00 am to 10:00 am
 to stop by the Parish Center
 meeting room & help out with 'whatever'

Auction Night – Friday, November 16th

Registration _____ 6-8 pm

Registration/Checkout Set-up _____ 7-9 pm

Volunteer Check-in _____ 6-8 pm

Table Captains / Closers _____ 8-9 pm

Table Captains / Closers _____ 9-10 pm

Live Auction Spotters _____ 9-10 pm

Live Auction Runners _____ 9-10 pm

Checkout Cashiers _____ 10 pm

Raffle Ticket Sales _____ 6-10 pm

Food Attendants _____ 6-close

Bartender (1 hour shift) _____ 6-10 pm

Bartender (Close Bar) _____ 10- close

_____ *preferred time (1 hour shift)*
 _____ *preferred time (1 hour shift)*
 _____ *preferred time (1 hour shift)*

OVER PLEASE ⇨

Auction Clean up – Friday, November 16th

General clean up _____ 10-11pm
General clean up _____ 11- close

The Day After – Saturday, November 17th

General clean up _____ 8-10 am
General clean up _____ 10- noon

Special Talents / Skills / Businesses

If you have a special talent, skill or business that might benefit the planning & production of this event, please let us know how you can help. (i.e. computer skills, printing services, etc.)

Auction Items

Do you have something you would be willing to donate? Some popular items are stays at cottages, tickets to sporting events and restaurant gift certificates.

Sponsors & Donors

We are looking for 5 event co-sponsors at a donation level of \$1,000 each. If you are interested in or need additional information about sponsorship, please contact one of the event co-chairs.

\$1000 Event Sponsor Benefits :
Full page ad in bid-book
Live recognition event night
QP newsletter, website & display publicity
Name & thanks in parish bulletin
Table tent displays throughout venue
2 complimentary event tickets

Donor Levels:	
\$500	You are a Queen of Peace Idol
\$250	Idol Top 12
\$100	You're Going to Hollywood !
\$50	QP Idol Contestant
Any Amount	HUGE QP Idol Fan

Please consider making a donation to offset the costs of the auction. **Checks should be payable to QP School and Family Association**, attached to this form and returned to the school office.

Donation amount \$ _____

All donations are greatly appreciated and will be published in the auction bid-book under the appropriate donor level. Your donation is tax deductible.

THANK YOU FOR YOUR HELP!

Volunteer questions can be directed to Debbie Darien, Volunteer Coordinator, at 608-243-9268 or mvdtrad@tds.net Auction questions can be directed to the 2007 Auction co-chairs listed below:

Kathleen McNeil
gskathleen@aol.com
(608) 242-9655

Dina Boyle
dinaboyle@tds.net
(608) 831-3463

Mary Beth Drabik
gdrabik@charter.net
(608)836-5478